

Emergency or Crisis Abroad (to severe injury or death)

Call University Police at 404-413-3333

(answered 24 hours, 7 days a week)

Emergency or Crisis Abroad Protocol:

Step: Person:

Action:

1. Traveler

Calls University Police: 404-413-3333

2. University Police

If Study Abroad, contacts:
 -Study Abroad Crisis Coordinator
 -Chief of Police
 -Emergency Management Department
 -Dean of Students

If Faculty/Staff, contacts:
 -Faculty/Staff Crisis Coordinator
 -Chief of Police
 -University Public Relations

3. **Study Abroad: Emergency Management Department**
Faculty/Staff: Faculty/Staff Crisis Coordinator

If Study Abroad, contacts:
 -College Administrative Officer
 -Public Relations
 -University Attorney
 -Risk Management
 -Student Affairs (Study Abroad)

If Faculty/Staff, contacts:
 -University Attorney
 -Risk Management

4. **Study Abroad: College Administrative Officer**
Faculty/Staff: Chief of Police

If Study Abroad, contacts:
 -Department Chair
 -Dean (as needed)

If Faculty/Staff, contacts:
 -Department Chair or Immediate Supervisor
 -Office of International Initiatives

5. Public Relations

Contacts:
 -President (if needed)
 -Provost (if needed)

Handles all communication (internal, external, media, etc.) for the University

Emergency Contacts:

Study Abroad Crisis Coordinator: Stephen Murray, *Director of Study Abroad*, 470-825-3986

Faculty/Staff Crisis Coordinator/Emergency Management: Keith Sumas, *Director of Emergency Management*, 404-413-0783, cell 678-618-2940

Faculty/Staff Alternate Crisis Coordinator: Angelia Jennings, *Communications Manager, University Police*, 404-413-3333

Chief of Police: Joseph Spillane, 404-413-3230

Dean of Students: Darryl Holloman, 404-413-1515

College Administrative Officer

Department Chair / Dean or Immediate Supervisor

International Initiatives: Dr. Wolfgang Schlör, *Associate Provost*, 404-413-2530

Public Relations: Don Hale, *Vice President*, 404-413-3494, cell 512-657-9896

Public Relations: Andrea Jones, *Associate Vice President*, 404-413-1351, cell 404-518-3181

University Attorney: Kerry Heyward, *Legal Affairs* or Jeannie Barrett, *Associate Legal Advisor*

Safety and Risk Management: Elizabeth Barrett, *Director*, 404-413-9548

Student Affairs: Douglas Covey, *Vice President of Student Affairs*, 404-413-1500

President: Mark Becker

Provost: Risa Palm