Campus Awareness

• Pay attention to your surroundings.
• Walk with a group instead of alone.
• Avoid late night walks
• In the evening contact GSU campus police to escort you around campus or to your vehicle if you are alone
• Download LiveSafe App. [https://safety.gsu.edu/livesafe/](https://safety.gsu.edu/livesafe/)
• Never stay at a party when your friends leave & you don’t know anyone or your way home.
In Your Room

• Always keep the doors locked.
• Memorize emergency exit on your floor. Keep valuables out of sight.
• Don’t use Deep fryers or pressure cookers.
• Don’t open doors for strangers.
• Don’t post your class schedule on social media.
Student Employees in PantherDining

• Wear the slip resistant shoes in the kitchen & dining area to avoid slipping & falling
• Use cutting gloves when cutting or chopping food
• Use heat resistant gloves when picking up skillets, pots or other hot items.
• Keep chemicals stored in the proper area and away from food
• If you are injured, report the incident to your supervisor and your supervisor will report the incident to Insurance & Risk Management.
Students in the Lab

- Protective eye wear should be worn in the lab
- Use the proper gloves when handling hot surfaces in the lab
- Use the correct tools when using laboratory burners
- Familiarize yourself with all laboratory safety supplies and equipment first aid kits, safety shower, eyewash station, and chemical spill kit
- A Critical Event Guide is posted on the inside of all laboratory doors in case of an emergency.
- Injuries should be reported immediately. Laboratory supervisors should report injuries to Insurance Risk Management and Research Environmental Safety.
GSU Athletics Department

- All new hires are required to complete the Accurate Motor Vehicle Background Check and pass the background check
- Complete the Driver Acknowledgement Form
- New hires must take the 6-hour NSC In person Defensive Driving Course
- Current and formal employees must take the Annual Training for Authorized University Drivers each year
- Once the driver meets all three requirements Insurance & Risk Management will notify the driver and their supervisor, the driver is now authorized to drive for GSU.
Recreational Services

- Recreational Services requires drivers to complete a driver test with appropriate staff before you are authorized to drive in the department’s vehicle.

- New hires must take the 6-hour NSC In person Defensive Driving Course

- Complete one-time PTV Drivers Course if you are driving a golf cart or utility vehicle

- Current and formal employees must take the Annual Training for Authorized University Drivers each year

- Once the driver has met all three requirements Insurance & Risk Management will notify the driver and their supervisor, the driver is authorized to drive for GSU.
All Student Employees

Immediately report all accidents/injuries to your supervisors and Insurance & Risk Management.

Workers Comp forms should be filled out by the injured party and their supervisors and submit the forms to Insurance & Risk Management.

Forms needed First Report of Injury Form (WC-1 Form) Employee Leave Election Form. Accident Witness State Form & Acceptance/Denial of Workers’ Compensation Form

Insurance & Risk Management will provide employee & Supervisor & HR with Workers Compensation Claim number.

https://risk.gsu.edu/occupation-health-and-safety/incident-injury-reporting/
Preventing The Spread of Covid-19

VISIT https://covidinfo.gsu.edu/
GSU Emergency Contact Numbers

- Campus Police: 404-413-3333
- Non-Emergencies & Safety Escorts: 404-413-2100
- Information Desk: 404-413-3234
- Hearing Impaired: 404-413-3203
- Emergencies: 911
- https://safety.gsu.edu/
- Insurance & Risk Management 404-413-9548

Need Help Now? Stop and Call: 911